



NURSERY APPLICATION FORM

St. Peter's Church of England Primary School
Church Lane, Hixon
ST18 0PS
Headteacher: Mrs. C. Pilkington
Tel: 01889 270233
flourish@st-peters-hixon.staffs.sch.uk

Please complete this form once you have received confirmation of your child's nursery place. This form provides the school with all of the information we need to fulfil our official functions and meet legal requirements. More information about how we use your data can be found in the school's Privacy Notice, which is available on the school website.

Child's Details

Child's First Name:	
Child's Middle Name(s):	
Child's Surname:	
Child Known As:	
Date of Birth:	
Home Address: <small>This address must be the address where the child normally lives and with the adult who has parental responsibility for the child. Proof of address, for example, a recent Electric, Gas, or Council Tax Bill, must be submitted with this application. Parents should note that child-minders' addresses, including private arrangements with family members will not be taken into consideration.</small>	
Post Code:	
Home Phone Number:	

Parent/Carer Details

Name (Parent 1):	Mr/Mrs/Miss/Ms/ Dr		
Relationship to Child:		Does this person have parental responsibility?	Yes/No
Address:			
Home Phone:		Mobile Phone:	
Work Phone:		Place of Work:	
E-mail Address:			

Name (Parent 2):	Mr/Mrs/Miss/Ms/ Dr		
Relationship to Child:		Does this person have parental responsibility?	Yes/No
Address:			
Home Phone:		Mobile Phone:	
Work Phone:		Place of Work:	
E-mail Address:			

Previous Childcare/ Nursery Information

Name of Present/ Previous Childcare:		
Address and Contact Number:		
If your child is not currently attending this setting, please give the date your child last attended:		

Required Information linked to Admissions Criteria

Is your child a twin/ triplet/ multiple birth?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your child have siblings who attend one of the schools within the Mid-Trent MAT at the point of admission?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please give details of any siblings, related to this application, below:			
Name:			
DOB:			
School:			

Is your child in the care of the Local Authority?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has the child previously been in the care of a local authority but has since been adopted (or become subject to a residence order or special guardianship order since being in public care)?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'Yes' to either of the above, please provide Social Worker and Local Authority contact details in the box below:			

Does your child have an Education, Health Care Plan (EHCP)?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'Yes' please provide details of your child's identified needs and the care requirements outlined within the plan:			

Requested Sessions

Please indicate below which sessions you would like your child to attend. We will assume that you wish for these sessions to continue indefinitely unless you tell us otherwise (6 weeks' notice is required for any change in hours, see terms and conditions). Should you require any additional sessions, please speak to the Flourish team who will be happy to help.

You will be billed for all booked sessions at the end of the term before they are due to take place. **Please note that payment is required no later than the end of the second week in the new term. If payment is not received by this date your child may not be allowed to attend the sessions booked and you may lose your child's place.**

Requested start date:	
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Think2 Funded Places

2 Year Olds

For families in receipt of certain benefits, Think2 funding may be available to provide 15 hours free childcare for your child from the term after they turn 2. You can see if you are eligible and apply for this support through the Staffordshire County Council website: <https://apps2.staffordshire.gov.uk/web/think2/>. Once received it is the parents/carers responsibility to provide the code to the school or you may be liable to pay nursery fees for sessions booked.

Is your child eligible for a Think2 funded place?	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
If yes, which sessions would you like to use this funding for? <i>We recommend selecting morning sessions or afternoon sessions every day for continuity of your child's education.</i>					
	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Session 9am – 12noon					
Afternoon Session 12.30pm – 3.30pm					

Universal and 30 Hours Funded Places

3 and 4 Year Olds

All 3 and 4 year olds are entitled to universal 15 hours funding from the term after their 3rd birthday and there is no need to apply for this.

Some 3 and 4 year olds are eligible to apply for 30 hours free childcare per week (this includes the 15 hours which all children are entitled to). Parents/carers eligible for 30 hours funding codes apply through the Government website: <https://www.gov.uk/apply-30-hours-free-childcare>. Once received it is the parents/carers responsibility to provide the code to the school or you may be liable to pay nursery fees for sessions booked.

As an Early Education provider we expect parents/carers to use their universal 15 hours funding for daily morning or afternoon sessions to ensure consistency of learning experiences in preparation for starting school. 30 Hours funding can be used for any additional sessions within the school day, we regret that this funding cannot be used against extended school hours (OOSC).

Are you applying for a 15 hours or 30 hours funded place?	Universal 15 Hours <input type="checkbox"/>	30 Hours <input type="checkbox"/>
Daily Morning Sessions	9am – 12noon	<input type="checkbox"/>
Daily Afternoon Sessions	12.30pm – 3.30pm	<input type="checkbox"/>
Please note that for 30 hours funded sessions the lunch period (12noon – 12.30pm) is included free of charge. This does not include a school meal, which is payable at a rate of £2.10 a day, should you wish your child to have one. You are also welcome to send your child with a packed lunch from home.		

Additional Hours

2, 3 and 4 Year Olds

In addition to any Think2 funded hours or Universal 15 hours funding, parents/carers may request additional paid for sessions within the school day.

Additional Sessions Available	Morning Session	Short Lunch	Afternoon Session	Alternative Long Lunch	Total Fees
	<i>For full day please tick all 3 sessions</i>				
Session Times	9am until 12 noon	12 noon until 12.30pm	12.30pm until 3.30pm	12 noon until 1pm	
Session Fees	£15.00	£2.50	£15.00	£5.00	
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

Extended School Hours

2, 3 and 4 Year Olds

In addition to any school hours, limited places are available within St. Peter's Out of School Club (OOSC) for 2,3 and 4 year olds to attend before and after school sessions within the nursery setting. If you wish to request a place within the OOSC please indicate your session choices here:

Additional Sessions Available	Before School Session	Early After School Session	Late After School Session	Total Fees
Session Times	7.45am – School Start	School End – 4.30pm	School End – 5.45pm	
Session Fees	£5.00	£5.00	£10.00	
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Declaration

I declare that all the information I have provided within this application is true. I agree that the information I have provided within this application may be stored and processed for the purpose of admission into Flourish Early Education (part of the Mid-Trent MAT) in line with the school's GDPR Privacy notice, which is available for review on the school website.

I understand that completion of this application form does not constitute confirmation of a place within the nursery setting and that my child's place is not confirmed until a letter confirming your child's place and agreed hours has been provided to you by the school.

I understand that admission to Flourish Early Education does not guarantee admission into St. Peter's Church of England Primary School when my child reaches Reception age and that I need to apply for a school place through Staffordshire County Council's admissions portal when my child reaches school age.

I have read the Terms and Conditions for Flourish Early Education (available on the school website) and understand the requirements of these.

Signed (Parent/Carer):	
Print Name:	
Date:	

Office Use Only

Application Received on:		Application Received By:	
Application reviewed by:			
Does the setting have capacity to admit the learner in the requested hours?			
Does the oversubscription criteria need to be applied?			
Has the child been placed on the waiting list for all/part of this application?			
Confirmation letter sent on:			
Date admitted to setting:			