

Nursery Admissions Arrangements 2021/2022

Date agreed: July 2021

Review date: September 2022

Provision

St. Peter's Church of England Primary School has a nursery admissions number of 63. We offer term-time nursery spaces from 9.00am – 3.30pm Monday – Friday to learners aged 2 and over.

The setting welcomes applications from those in receipt of funded hours (Think 2, 15 Hours Universal, 30 Hours) as well as those who wish to pay for sessions required. All of our nursery and preschool spaces are allocated on a first come, first served basis, irrespective of the funding used to pay for the provision.

Process of Applying for a Place at Flourish

Applications are accepted throughout the school year on a first come, first served basis until we have reached capacity.

All parents/carers must complete an application form, which is available on our website and in paper format through the school office. Applications will be considered once the application form has been received in school.

Upon allocation of a place at Flourish, parents/carers will receive a letter confirming their child's place and agreed sessions.

Oversubscription Criteria

In the event of there being more applications for the setting than there are available places, admission to Nursery will be determined by the oversubscription criteria.

The following order of priority will be used to allocate the available places in the event of the setting being oversubscribed.

- 1) Looked after and previously looked after children (have been adopted or subject to a residence order or special guardianship order), including internationally adopted previously looked after children (IAPLAC).
- 2) Children who have an elder brother or sister in attendance at one of the MAT schools and who will still be attending the school at the time of the proposed admission date. (For admission purposes, a brother or sister is a child who lives at the main address provided and either: have one or both natural parents in common; are related by a parents marriage; are adopted or fostered by a common parent or are unrelated children who live at the main address, whose parents live as partners.)
- 3) Children living within the defined catchment area of the MAT schools.
- 4) Other children will be arranged in order of priority, according to how near their home addresses are to the setting determined by Staffordshire School Search.

Where it is not possible to accommodate all children applying for places within a particular category then we will allocate the available places in accordance with the next criteria. If for instance, all the catchment area cannot be accommodated, children who are catchment and live closest to the school will be admitted next.

Notes:

- This list will be reviewed every time a vacancy becomes available, and the place offered accordingly. This applies irrespective of how long a child has been on the waiting list. Should the place not be required by those with first refusal, it will be offered to the next most eligible.
- Once a child is on roll, they will not be removed unless the Terms and Conditions for accessing the provision are not met.
- Parents must reapply for places in Reception as per Local Authority admissions.
- **Admission into the nursery will not guarantee admission to St. Peter's CE Primary School's Reception Class or give any advantage to the child's application for Reception. Parents must reapply for admission to Reception at the appropriate time through their Home Local Authority.**
- In accordance with legislation, children who have a statutory statement of special educational need or Education, Health and Care Plan that names the nursery will be admitted to our Nursery setting. This may reduce the amount of places available to other applicants.
- Relevant Children in Care means children who are in the care of a local authority in accordance with section 22 of the Children Act 1989(b) and who (a) are looked after at the time an application is made and (b) in relation to whom the local authority has confirmed that the children will still be looked after at the time when the child will be admitted to school. It has also recently been extended to include those previously determined as Looked After Children. (That is, children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- The home address is considered to be the child's along with their parent/carers main and genuine principal place of residence at the time of the allocation of places i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reasons other than legal guardianship) the friends or relatives address will not be considered for allocation purposes. Where parents have shared responsibility for a child, and the child lives with both parents for part of the school week, parents will be required to provide documentary evidence to support the address they wish to be considered for allocation purposes.
- It is expected that parents will agree on nursery places before an application is made and it may be necessary to request evidence to confirm that this is the case. The Mid-Trent Trust is not in a position to intervene in disputes between parents over nursery applications and will request that these are resolved privately.
- If there are a limited number of spaces available and we cannot distinguish between applicants using the criteria listed, such as in the case of children who live in the same block of flats or are the result of a multiple birth, then the child or children who will be offered the available spaces will be randomly selected by drawing lots.
- There is no statutory right of appeal for admission to a nursery setting. Any disputes over the administration of this policy will be dealt with by the school's complaints procedure which is available on the school website.

Growing together through learning, faith and care.

